

Please **FULLY** complete parts 1 to 4 **IN BLOCK CAPITALS** to instruct your bank to make payments directly from your account, then return this form to the freepost address below.

1. Full postal address of your Bank or Building society

(It is important that you complete **all** details)

To: The Manager

Bank/Building Society
Address:
Postcode:

Branch sort code (top right hand corner of cheque)

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Bank/Building Society account number

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2. Name of account holder

Title Forename(s)

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Surname

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4. Instructions to your Bank or Building Society

Please pay Sainsbury's Bank Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Sainsbury's Bank and, if so, details will be passed electronically to my Bank/Building society.

Signature(s)	Date								
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Please add your home address below									
Postcode:									

Banks and Building Societies may not accept Direct Debit instructions from some types of accounts

Please complete and return to: Freepost, SAINSBURY'S BANK.



This guarantee should be detached and retained by the Payer
The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit, Sainsbury's Bank will notify you 14 working days in advance of your account being debited or as otherwise agreed. If you request Sainsbury's Bank to collect a payment, confirmation of the amount and date will be given to you at the time of your request.

- If an error is made in the payment of your Direct Debit, by Sainsbury's Bank or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - if you receive a refund you are not entitled to, you must pay it back when Sainsbury's Bank asks you to
- You can cancel a Direct debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

Please call 08085 40 50 60 if you have any questions or you would like to receive this information in an alternative format such as large print, audio or Braille.

Please continue to make manual monthly payments until a message appears on your monthly statement, telling you that payments will be collected by Direct Debit. Once we have set up your Direct Debit, we will continue to collect your monthly payment using this method every month, even if you make any additional payments or a credit is applied to your account.