

Confirming your identity

We need to ask you for some more identification.

The documents we can accept

We can accept clear certified photocopies of your passport (the photograph page), or your driving licence (both front and back). A certified copy is a photocopy of the original document which has been signed, **stamped** and dated by an independent professional (for example a doctor, solicitor, notary, accountant, independent financial advisor or post office/bank branch official,) to say they've seen the original and that the copy is genuine. They'll also need to print their name in full and provide their business contact details.

For other documents, we need to see the originals or certified copies dated within the timelines set out below.

Please send us one item from List A and another from List B for each person. Both documents must show your full name and current address (unless one is a passport).

List A

Document	Notes
UK or EEA photo-card driving licence	Must be current Please note we can't use the same document from List A and List B
UK paper driving licence	Must be current Please note we can't use the same document from List A and List B We can't accept the counterpart of a photo-card licence, only old style paper licences which are still valid
UK photo-card provisional driving licence	Must be current Please note we can't use the same document from List A and List B
Passport	Must be current
Inland Revenue tax notification	Must have been issued in the last three months and not a P2 or P45 or P60 certificate
Firearm certificate	Must be current
Evidence of entitlement to a state or local authority funded benefit	Must have been issued in the last three months and can include housing or council tax benefit, tax credit, pension, educational or other grant

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List B

Document	Notes
UK or EEA photo-card driving licence	Must be current Please note we can't use the same document from List A and List B
UK paper driving licence	Must be current Please note we can't use the same document from List A and List B We can't accept the counterpart of a photo-card licence, only old style paper licences which are still valid
UK photo-card provisional driving licence	Must be current Please note we can't use the same document from List A and List B
Bank / building society statement	Must include transactional pages dated within the last three months or six months if you receive bi-annual/annual statements and the account must still be open We can't accept statements printed from the internet We can't accept Sainsbury's bank account or credit card statements
Council tax notification	Must be current
Utility bill	Must be dated within the last three months or twelve months if an annual bill We can't accept a mobile phone bill We can't accept bills printed from the internet
Mortgage statement	Must be dated within the last twelve months
Credit card statement	Must include transactional pages dated within the last three months or six months if you receive bi-annual/annual statements

When we get these, we'll record the information and return any originals to you.